



Saturdays, 8:00 AM to 1:00 PM, May through October  
Located on North Main Street in Downtown Janesville

### ARTIST VENDOR APPLICATION

Please submit fees with application. Checks should be made out to "Janesville Farmers Market, Inc."  
For the purpose of this document, Janesville Farmers Market, Inc. herein is referred to as JFM.

#### 1. Contact Information:

Name of Vendor: \_\_\_\_\_

Name of Business/Organization: \_\_\_\_\_

Have you been a vendor at the JFM in the past: \_\_\_\_\_ If so how many seasons: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Business Address (if different) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Website or Facebook Page: \_\_\_\_\_ Include link from JFM website? Y/N \_\_\_\_\_

Primary Phone: (\_\_\_\_) \_\_\_\_\_ Secondary Phone: (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_ (Information will be sent by e-mail unless otherwise requested.)

English speaking contact, if necessary: Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

**Vendor Alternate Representative(s):** *Must be family member or participant in production of products sold.*

Name	Relationship to Vendor/Business	Phone/Email
1. _____		
2. _____		

#### 2. Type of Application:

A. Seasonal: 26 weeks, May 4 through October 26: **\$150**  
# of 10x10 stalls \_\_\_\_\_  
If parking is available I would like to purchase parking for an extra \$50    yes    or    no  
Start date: \_\_\_\_\_    End date: \_\_\_\_\_

B. Partial Seasonal: 8 **consecutive** weeks of your choice: **\$75**  
# of 10x10 stalls \_\_\_\_\_  
If parking is available I would like to purchase parking for an extra \$20    yes    or    no  
Start date: \_\_\_\_\_    End date: \_\_\_\_\_

C. Daily: **\$20**. Date(s) you intend to vend (not binding): \_\_\_\_\_  
If parking is available I would like to purchase parking for an extra \$5    yes    or    no

***If you require parking you will be charged the parking fee per 10x10 stall purchased***

*Applications received at the February Annual Meeting receive a 10% discount on seasonal and partial seasonal prices.  
Please Note: There is no discount on the parking fee. Please contact JFM Manager to see if parking is available.*

**2. Artist Product Guidelines:**

- All work must be original and made by the applicant in Wisconsin.  
Authors: Books being sold at the market must be authored by the applicant.
- Significant alteration of commercial components in any work is required
- Works must be safe, have decent life expectancy, and exhibit quality of craftsmanship.
- In works made from or including dried flowers, the flowers must be grown by applicant.

Unacceptable work includes: Work made from kits. Work made from molds not made by applicant.  
Work made by someone other than applicant (including commercially made products, imports and products bought for resale).

*\*All new applicants must send pictures of work to [manager@janesvillefarmersmarket.com](mailto:manager@janesvillefarmersmarket.com) before being approved to vend*

**3. Describe art/craft and the process by which it is made.**


If you have vended in previous years, please list all **new products** for 2018:


**Photo Release:**

I authorize Janesville Farmers Market, Inc. to photograph me, my products and my representatives throughout the event and use the photographs in related promotions. I understand and agree that the Janesville Farmers Market may edit, duplicate, distribute, reproduce, broadcast and/or reformat these images in any form and manner without payment of fees, in perpetuity.

Vendor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Application materials include: \*Vendor Application, \*Hold Harmless Form, \*Product Checklist, \*Copy of automobile proof of insurance. If applicable,\*Copies of valid Wisconsin Sellers Permit. Include any other regulatory requirements needed for the sale of product at this site. (Please review our [Regulatory Checklist](#) for permits and regulations related to the sale of your products.)**



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**JFM Hold Harmless Form**

The undersigned hereby represents that he/she is the Applicant or the Officer or other Authorized Agent of the Applicant named herein and that he/she is over 18 years of age.

The undersigned further acknowledges that he/she had read and is familiar with the [Janesville Farmers Market Policies, Procedures and Rules](#) and recognizes and agrees by his/her signature hereto that the issuance of any permit is expressly conditioned upon Applicant's acceptance and continuing compliance at all times with said Policies, Procedures and Rules.

Applicant on behalf of him/herself and his/her heirs, successors and assigns, hereby releases fully and forever, and discharges the City of Janesville, the Janesville Farmers Market Inc., and each and every of the perspective officials, officers, employees and agents from any and all claims, actions, cause of action, damages, costs and/or expenses of any kind or nature, including attorney's fees, however caused and incurred by the applicant, arising from or in any way connected with the issuance of permission to Applicant to be a vendor at the Janesville Farmers Market and the resulting operation of Applicant's business at said Market.

Applicant hereby agrees to indemnify and hold harmless the City of Janesville, the Janesville Farmers Market Inc., and each and every of their respective officials, officers, employees, and agents from and against any and all claims, actions, causes of action, damages, costs and/or other expenses of any kind or nature, including attorney's fee, arising from or in any way connected with the Applicant's use of public space, operation of Applicant's business and the use of the same by Applicant's agents, members, partners, associates, contractors, servants, employees, invitees and licensees.

The undersigned declares under penalties and perjury that the factual information furnished by him/her in Applicant's Application is true, accurate and complete to the best of his/her knowledge.

Applicant shall be responsible for compliance with all laws, rules, regulations and ordinances governing the sale of all goods at the Janesville Farmers Market.

The Janesville Farmers Market Board of Directors reserves the right to terminate the Market Contract of any or all Vendors at any time without cause and without reimbursement of fees paid.

Date: \_\_\_\_\_

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Please submit complete application materials to:

Janesville Farmers Market, Inc.  
PO Box 8252, Janesville, WI 53547-8252  
manager@janesvillefarmersmarket.com  
(608) 289-9292, [manager@janesvillefarmersmarket.com](mailto:manager@janesvillefarmersmarket.com)

## Vendor Profile

\*If same as previous years no need to fill out.

For use on the website and other promotions

Vendor Name:

How long have you been vending at the Janesville Market:

How long have you been in business:

Who helps you farm/produce/vend:

How many markets do you attend:

If more than Janesville, when/ where:

Your favorite thing(s) to make/ do with your products:

In a few short sentences describe your business: